



**Northern Alberta Health Libraries Association (NAHLA)
Annual General Meeting
September 30, 2002, 6:00 p.m.
Corbett Hall Alumni Lounge, University of Alberta**

Present: Tanya Voth (President), Denise Koufogiannakis (Vice-President), Linda Slater (Past President), Liza Chan (Treasurer), Louisa Fricker (Secretary), Seana Collins, Sheila Fynn, Janice Varney, Peggy Yeh, Margaret Harris, Connie Winther, Marlene Dorgan, Tracy Stewart, Lisa Tjosvold

1. Approval of the Agenda

- One addition: add CHLA/ABSC 2003 conference update as item 6.1
- Move to approve, Connie Winther; Seconded, Lisa Tjosvold; motion carried

2. Approval of the minutes of the 1999/2000 Annual General Meeting

- One error was noted and corrected: under section 2, the first point, “even” is changed to “event”
- Move to approve, Linda Slater; Seconded, Sheila Fynn; motion carried

3. Reports

3.1 President's Report

- See attached President's Report, presented by Tanya Voth.
- Move to approve, Peggy Yeh; Seconded, Tracy Stewart; motion carried

3.2 Treasurer's Report

- See attached Treasurer's Report, presented by Liza Chan.
- Notes:
 - We are at an all-time high membership, with a total of 39 members
 - We overspent our income, but this was generally seen as worthwhile because of the number of educational opportunities provided this year
 - Our current bank charges are \$0.60 per cheque (with no cheques returned from the bank), and \$0.95 per month if the balance drops below \$1000. We spent approximately \$70 this year to buy new cheques.
- Move to approve, Denise Koufogiannakis; Seconded, Seana Collins; motion carried

4. Election/ratification of the executive for 2001-02

- There was no election this year. Ratification of the following individuals to serve on the NAHLA Executive took place:
 - President: Denise Koufogiannakis
 - Vice-President: Marlene Dorgan
 - Treasurer: Connie Winther
 - Secretary: Sheila Fynn
 - Past-President: Tanya Voth

- Move to ratify, Linda Slater; Seconded, Louisa Fricker; motion carried
- New executive officially takes over following the Annual General Meeting.

5. Business Arising

5.1 Bylaws

- Each amendment was discussed and presented for a vote. Some wording changes were suggested, and each amendment was unanimously agreed upon. See attached (below) for details.
- It was suggested that some NAHLA activities that fall outside the scope of the bylaws – such as how to update the website, manage the listserv, and transfer signing authority – should be documented for the benefit of the future executive.

6. Other Business

6.1 CHLA/ABSC 2003 Conference

- Linda Slater updated the group on who are the committee heads and how plans are coming along.
- Further details are available on the conference website (<http://www.chla-absc.ca/2003/>)
- Ed the Edmontosaurus is popular
- There will be calls for volunteers to help out at the conference coming
- Dates: May 31-June 4 (first two days are for continuing education)
- Location: Crowne Plaza Chateau Lacombe

6.2 EBL Conference

- Denise Koufogiannakis updated the group on the details of this international conference
- Confirmed keynote speakers include Dr. James Shapiro (diabetes research and the Edmonton Protocol), Donna Smith (from the Faculty of Nursing; qualitative research and evidence-based practice), Brenda Robinson (motivational talk about staying upbeat in busy, busy times), and Dr. Tom Noseworthy (from the University of Calgary; future trends in health care)
- Other speakers include Andrew Booth, Jonathan Eldridge, and Alvin Schrader
- This conference is for librarians from all disciplines (not just health sciences)
- Dates: June 4-6
- Location: Lister Hall, U of A

6.3 NAHLA Membership Forms

- Liza Chan handed out membership forms for membership renewals

7. Adjournment

- Linda Slater moved meeting for adjournment at 6:45 p.m.
- Followed by a catered meal from Upper Crust.

NAHLA BYLAW AMENDMENTS September 30, 2002

Note: proposed changes are in italics here but will not be italicized in the official bylaws document.

Amend Article 4 Section 2, Article 4 Section 4, Article 5 Section 2

Current:

4.2 Special General Meetings of the Association may be held ... upon the request in writing of not less than five (5) Personal Members of the Association.

4.4 The notice calling any Annual or Special General Meeting shall be in writing to each Member of the Association in good standing ...

5.2 All Personal Members will be notified in writing of the vacancy of such office and asked to submit nominations to the President.

Proposed:

4.2 Special General Meetings of the Association may be held ... upon the request in writing *or by email* of not less than five (5) Personal Members of the Association.

4.4 The notice calling any Annual or Special General Meeting shall be in writing *or by email* to each Member of the Association in good standing ...

5.2 All Personal Members will be notified in writing *or by email* of the vacancy of such office and asked to submit nominations to the President.

Move to approve, Connie Winther; Seconded, Denise Koufogiannakis; motion carried

Amend Article 4 Section 3

Current:

General Meetings will be held at such times as decided by the Executive. A minimum of two (2) General Meetings will be held in any fiscal year besides the Annual Meeting.

Proposed:

General Meetings will be held at such times as decided by the Executive. A minimum of *one (1)* General Meeting *or event* will be held in any fiscal year besides the Annual *General* Meeting.

Move to approve, Liza Chan; Seconded, Sheila Fynn; motion carried

Amend Article 5 Section 1b

Current:

Each officer shall be elected for a one-year term at the Annual General Meeting with the exception of the Vice-President who automatically accepts the position of President in the second year of term.

Proposed:

Each officer shall be elected for a one-year term at the Annual General Meeting with the exception of the Vice-President who automatically accepts the position of President in the second year of term, *and the President who automatically accepts the position of Past President in the third year of term.*

Move to approve, Louisa Fricker; Seconded, Linda Slater; motion carried

Add Article 5 Section 1d

Proposed:

There shall be a call for elections at least 1 month before the Annual General Meeting.

Move to approve, Lisa Tjosvold; Seconded, Marlene Dorgan; motion carried

Amend Article 5 Section 3f

Current:

The PAST-PRESIDENT shall:

1. Attend Executive meetings to provide guidance and advice.
2. Perform any other tasks agreed upon between the Executive and the individual occupying the position of Past-president.

Proposed:

The PAST-PRESIDENT shall:

1. Attend Executive meetings to provide guidance and advice.
2. Perform any other tasks agreed upon between the Executive and the individual occupying the position of Past-president.
3. *Strike a nominations and election ad hoc committee to oversee the process of electing a new executive*

Move to approve, Peggy Yeh; Seconded, Connie Winther; motion carried